

WELCOME

TO

Your manpower specialist

Ratna International

Who We Are

- ◉ We are a leading Indian Government recognized human resources consultant based in Mumbai providing Overseas Recruitment Services.
- ◉ Established in 1986 vide Registration No. B0269/MUM/PER/1000+/5/7913/2007 issued by Ministry of External Affairs.
- ◉ Registered with The Royal Saudi Consulate-Mumbai vide Card No : 88/91/17/E
- ◉ We are a team of highly motivated professionals backed by an organized administrative system, have successfully provided promising career opportunities to innumerable job seekers across India. Along with our associates we have a proven track record in the Gulf region for more than a decade. We have a large database of highly experienced and hardworking professionals in the skilled, semi-skilled and unskilled category.

Professional Recruitment Simplified

- Ratna International employ a process of hiring that is pleasantly simple and efficient.
- It begins with a requirement and ends with deployment to the country of employment



- Over the years, with the experience we have gained, we have established a system that simplifies the logistics involved in the hiring process.
- The key to this system's success is working closely and transparently with our clients which ensures that every step of the process is monitored and issues are managed and handled with speed, tact and is result oriented.
- We pride ourselves on our ability to source any number of candidates of any category

The Steps in Simplifying the Recruitment / Hiring Process

REQUIREMENT

Our Client Sends us their confirmed Manpower Requirement with related Job Descriptions, Salary Structure & Employment Terms along with the Demand Letter, Power of Attorney, Copy of Employment Contract

SOURCING

After receiving the Demand Letter, Power of Attorney & Copy of Employment Contract we can officially, advertise, interview and shortlist candidates according to client's requirements

SELECTION

Selections are done either by face-to-face interviews by the client, CV selections and by Video and telephonic Interviews. We ensure that these events are managed efficiently.

DEPLOYMENT

Once the candidate successfully completes the requirements for visa issue, we ensure that the candidate's travel arrangements to the country of employment is facilitated smoothly & in time.

Post Selection Processing

- Depending on the country of Employment, processing of documents flow as follows:
- Candidate must have a valid passport
- Candidate must be medically fit and confirmed by medical reports
- Documents required by the country issuing the visa such as Police Clearance Certificate (PCC), Attested Educational and Professional Certificates, Clearance/Exit clearances from previous employment in the relevant countries are to be sighted and checked for correctness.
- Liaise with the relevant companies to ensure that visas are issued as soon as possible subsequent to the correct documents being sent.
- Ensure that Indian Government procedures and policies are followed as far as Emigration is concerned for example E-Migrate registration and document uploading.

Some Of Our Esteemed Clients...



UNITED ARAB EMIRATES

DUBAI DRY DOCKS
TRANSGULF
AL BAWRDY MARINE
PREMIER MARINE
CLEVELAND BRIDGE
PUNJ LLOYD
EVERSENDI GROUP
TECHNO MAK
BERG ENGINEERING
NIMR AUTOMOTIVE
METAL FAB
AL SHIRAWI GROUP



QATAR

EVERSENDI
HBK
ARGON GLOBAL
DESERTLINE CONT.
AL DEEWAN CONT.CO.
TRANSGULF
AL MOAYYED GROUP
SINE WAVE EMC
EMCO



OMAN

STS
SAROOJ CONT.
WJ TOWELL ENGG.
AL MANAWIR TRD
AL HAJRI
AL ADRAKH
AL WATANIA
ELCO INTERNATIONAL
UNISCO
NCC

Some Of Our Esteemed Clients...



Categories of Manpower We Source

Engineering

Project Managers
Project Engineers
Instrumentation Engineers
Safety Engineers
QA/QC Engineers
Electrical Engineers
Mechanical Engineers
Drilling Engineers
Foreman/Supervisors
Operation Technicians
Welders (Tig/Mig/Arc)
Sheet Metal Fabricators
Pipe Fitters
Scaffolders

Information Technology

Programmers
Web Designers
Hardware Engineers
Software Engineers
Analysts
Data Entry

Office / Administration / Sales

Office Administration & Personnel
Human Resources & Personnel
Accounts & Personnel
Sales & Personnel
Marketing & Personnel
Media, Advertising & Personnel
Secretarial, Support & Personnel
Data Entry and related Personnel
Office Management, Receptionist
Office Support and Help

Medical

Doctors
Nurses – Male & Female
PTS
OTS
Pharmacy Assistants
Laboratory Technicians
Medical Representatives
Medical Advisors

Technical / Mechanical

Project
Engineer/Manager
Construction Manager
Estimation Engineer
Project Planner
Quantity Surveyor
Warehouse Controller
Carpenters
Masons
Heavy Duty Drivers
Light Duty Drivers
Plumbers
Pipe Fitters
Electricians
Riggers
Petrol/Diesel Mechanic
Onshore & Offshore Rigs

Hospitality / Catering / Hotels

Bakers
Cake Decorator
Pastry Man
Chef De Partis
Waiter / Waitress
Commis I, II & III
Cooks - Indian & Continental
Captain, Steward, Waiter, Bus Boy
Captain
F & B Manager
Receptionist
Front Officer
House Keeping
Guest Relation Officer
Sales & Marketing Executive
Guest Services

Why Ratna International

- ◉ Ratna International is A Professionally Managed and run organization
- ◉ Our Operations are completely Ethical, Professional and Transparent.
- ◉ Employees are our most valued assets which is why we understand client's requirements when it comes to human resources.
- ◉ We ensure quick turn around times from receiving a requirement to deploying candidates to the place of employment.
- ◉ Our close coordination between Client and Candidate ensures transparency, efficiency and maximum understanding.
- ◉ No effort is spared in ensuring that client's requirements are fulfilled
- ◉ The commendations we receive from our clients speak volumes of our capabilities and achievements.

RATNA INTERNATIONAL
YOUR RECRUITMENT PARTNERS

Thank You For the Time You Have
Taken To View This Presentation.
We Look Forward to Doing
Business With you Very Soon.